



VisionsOne

SUCCESS CAMPUS

UEN 200503228G

Booking Form – Training Room Hire

Hirer details:	
Name	Ainah
Address	
UEN or NRIC	
Contact Number	□
E-Mail Address	ainah_maamin@yahoo.com.sg
Date/s of Event	16 & 17 May 2015
Purpose of Event	Seminar
Number of Delegates	25
Start Time Finish Time	9am-5pm Each Day
Quoted Room Rental	SGD 350.00
Booking Includes	Free 30 minutes setup & clean up, Free 100mbps Wi-fi, Registration Table, Large Projector screen (7ft x 7ft), Mounted LCD projector (3000 lumens), 2 large white boards (4ft x 2.5ft), White board markers, masking tape, Filtered water dispenser – hot & cold water, Ample power socket, 2.1 sound system with subwoofer and deep bass
Seating configuration (Refer to Appendix A)	Theatre Style/ Table Cluster/ Classroom/ U-shape (Circle one)
Additional Requirements (Refer to T & C section 1 & 5)	
Modes of Payment (All bank charges are to the account of the PAYER)	Cash Crossed Cheque Telegraphic Transfer Payee: Visions.One Consulting Pte Ltd Bank Account: 512712209001 OCBC Bank, East Coast Branch SWIFT Code: OCBCSGSG Bank Address: 174/176 East Coast Road, S428880
Payment Terms	Booking will be confirmed upon receipt of full payment. Upon receipt of full payment, booking is non-cancellable and non-refundable.

Confirmation of Booking:

I, the undersigned, agree to adhere to Visions.One Consulting Pte Ltd's Terms and Conditions and Guidelines.
(Please see Terms and Conditions of Hire)

Name:

Designation:

Company Name:

Date: Signature:

Phone: +65 69666 183 ♦♦♦♦ Email: yan@visions1.com.sg

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